



**Business & Industry Center's
Public Safety Institute presents...**

The Ins & Outs of Writing Affidavits, Search Warrants and Search Procedures

Rules govern every search and arrest warrant application. The primary rule is found in the Fourth Amendment to the U.S. Constitution: each warrant requires probable cause, supported by oath or affirmation and characteristic.

More specific rules governing warrants are located within each jurisdiction's rules of criminal procedure. The training will provide the student with enhanced knowledge on how to write a proper affidavit that will support a search warrant and withstand the scrutiny of the court. But not only is the affidavit and warrant important, but the service process of the warrant is also just as important. Students will receive valuable information on how to serve a warrant, document evidence and provide service back to the court. This training will be focusing on the following:

- Writing an affidavit to support a search warrant
- Proper writing of a search warrant
- Search procedures
- Vehicle searches

When: October 25, 2023 1 8 a.m. - 5 p.m. (lunch noon-1 p.m.; responsibility of the attendee)

Where: Washburn Tech, 5724 SW Huntoon St., Topeka, Kan. 66604

Cost: \$75 (includes course materials and flash drive)

Format: Lecture/Student Participant/Particle Application

Note: class is limited to 20 participants

**Hosted by Washburn Tech Business & Industry Center's Public Safety Institute
Register by contacting Washburn Tech at (785) 383.3892 or
william.cochran@washburn.edu.**

Presenters for this training session include:

Detective Justin Broxterman

Detective Broxterman has been with the Topeka Police Department for 21 years and is currently assigned to the FBI-Child Exploitation Task Force. Other assignments include patrolman, community officer and narcotics officer.

AUSA Sara Walton

Sara Walton graduated from the University of Kansas School of Law in 2009. From December of 2009 through January of 2021, Walton was employed with the Johnson County, Kansas District Attorney's Office as an assistant district attorney. While employed with Johnson County, she was assigned to multiple trial divisions including traffic, economic crime and special victims. Walton also handled violent crime and arson while an assistant district attorney. In her role as an assistant district attorney, Walton presented numerous trainings to law enforcement and arson investigators, including teaching at the Johnson County Law Enforcement Academy at Johnson County Community College.

In January of 2021, Walton joined the United States Attorney's Office for the District of Kansas as an Assistant United States Attorney. Walton is assigned to the criminal division and is currently the Child Exploitation and Obscenity Coordinator and Victims' Rights Coordinator for the District of Kansas. Walton is based in the Topeka branch office.

Schedule:

0800-1100 Legal Understanding of an Affidavit and Search Warrant

1100-1200 Importance of Documenting Evidence and Return Service

1200-1300 Lunch (Students' Responsibility)

1300-1500 Search Warrant Service and Process

1500-1630 Search Warrant Case Studies

1630-1700 Final Thoughts

